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# TRINITY COLLEGE BULLETIN

*Annual Report*  
by the  
*Librarian*

JANUARY 1960  
HARTFORD - CONNECTICUT

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\* These members of the Board form the Executive Committee.

† Elected by the Alumni.



# ANNUAL REPORT OF THE LIBRARIAN FOR 1958-59

TO THE TRUSTEES OF TRINITY COLLEGE:

In accordance with Section III of Article Fifteen of the Statutes of the College, I submit the Report of the Librarian for the year ending June 30, 1959.

## THE USE OF THE LIBRARY

Last year's report was prefaced by a brief comment on the role of the library in the liberal arts college in a rapidly shifting era in higher education. It was pointed out that Trinity has remarkably strong resources and facilities to cope with the new emphases - greater independent study, senior thesis work, etc. - but that these strengths, while well-used were not at anywhere near their full potential.

As if to give the lie to this, in the library year just completed we witnessed a startling jump in every phase of library activity. Your Librarian was somewhat aware of this by observation. His awareness was reinforced by mid-year by almost weekly reports from the Circulation Department of heavy accretions of work. The following circulation statistics which contrast the first year in the new library (1952-53) and last year, our fifth, (1957-58), with this year show dramatically what has been happening in the past decade with a student body and faculty relatively stable in size but changing in attitude and action.

## CIRCULATION STATISTICS

	<i>Students</i>	<i>Faculty</i>	<i>Others</i>	<i>Total Outside Loans</i>	<i>Reserve Loans</i>
1952-53	14,094	3,029	1,705	18,828	9,356
1957-58	27,727	3,952	2,122	33,801	18,434
1958-59	38,870	4,467	2,631	45,968	23,957
% of increase over last year	40	13	19	26	23

To the above figures should be added the following interlibrary loans handled through the Reference Department:

Volumes lent to other libraries	921
Volumes borrowed from other libraries	102

TOTAL	1023
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These interlibrary loan figures deserve at least a passing mention. In recent years such loans have amounted to half this total, approximately evenly divided between loans to others and borrowings for our own students and faculty. The smaller number of the latter represents a change in policy here. It is to discourage our undergraduate students from requesting such loans until an exhaustive survey of our own ample resources has been made. We shall continue to borrow for faculty and graduate students where necessary. By the same token, we shall be scrutinizing every loan request which comes to us. The great increase in loans to other libraries is in large part due to our service to the Corporate Associates of the College, primarily the United Aircraft Corporation.

In September the following policy statement with respect to interlibrary loans will be distributed to our faculty and students as requests are made:

#### MEMO TO FACULTY:

#### INTERLIBRARY LOAN POLICY FOR STUDENTS

Libraries generally have found it necessary because of constantly increasing demand on their resources to subscribe to a uniform interlibrary loan code, and the following basic policies accordingly determine our procedure:

The purpose of Interlibrary Loan is to make materials available for basic research and for serious study. In general we cannot request loans for undergraduates, partly because of the load it imposes on other libraries, and partly because of the nature of undergraduate study which is, rather, practice in learning the tools of research than original work itself. For this our own resources are usually adequate.

For graduate study, it is assumed that the candidate will choose dissertation topics according to the resources at hand and not those which involve borrowing a large part from other libraries, and we cannot request many titles for one applicant.

Any large expense incurred in Interlibrary Loan, over and above a nominal postage fee, is met by the research student.

Interlibrary lending and borrowing involves considerable labor at both participating institutions. The amount of staff time involved is great and until additional reference and clerical help is available it will be impossible for us to carry on a larger program than we are now doing.

#### CATALOGING

	<i>Titles</i>	<i>Volumes</i>
Books added to the Library		
New titles cataloged	3,667	4,156
Replacements and added copies		350
Continuations		538
Periodicals	61	936
Totals	3,728	5,980
Books withdrawn		454
Books reclassified	691	1,068
Books recataloged	209	2,197
Microfilms cataloged	1	
Microcards cataloged	1	
Recordings cataloged	94	
Subject Headings revised	834	

#### GROWTH OF THE LIBRARY

Volumes in the Library, June 30, 1958 . . . . .	244,338
Additions July 1, 1958 — June 30, 1959 . . . . .	5,980
	<u>250,318</u>
Volumes withdrawn, July 1, 1958 — June 30, 1959 . . . . .	454
Total volumes in Trinity College Library . . . . .	249,864
Total volumes in Watkinson Library (estimate) . . . . .	130,000
Grand Total . . . . .	379,864



## GIFTS

Each year your Librarian has the almost impossible task of commenting upon the hundreds of gifts of books which are received from generous alumni, faculty, students and friends of the College. As is customary, a few must be selected to portray the kind of invaluable support which the Library receives annually.

Mrs. Maxine Tull Boatner, of West Hartford, a member of the Council of the Library Associates, presented the Library with an autographed copy of her newly published biography of Edward Miner Gallaudet as well as a group of early maps and views of Hartford. We were particularly pleased to have her book because the greater part of its preparation had been accomplished in our building.

Paul M. Butterworth, '09, of West Hartford turned over to us a handsome group of early books for the Watkinson Library. Included were an incunable, a Bible printed in Venice in 1476 by Renner and Nicolaus; the 1614 edition of Raleigh's *The Historie of the World*; and Peter Heylin's *Cosmographie* (London, 1665).

Mr. and Mrs. Kimberly Cheney of West Hartford presented the Library with funds for the purchase of research materials in the field of medieval history and this will be carried out in consultation with Dr. Norton Downs, the specialist in this area, with whom Mrs. Cheney did graduate work recently.

From John H. Ewing of the Class of 1941 and his wife have come a Spanish illuminated manuscript of 1746, and a genealogy of Don Juan Alphonso de Guerra y Sandoval, Knight of the Order of Santiago and chronicler major to King Fernando VI.

Through the good offices of James Brewster, '08, Trinity was able to select books from the extensive historical library of the late Samuel H. Fisher, Hon. '42, of Litchfield. These came to us as the gift of his children.

Last year's report told of Charles R. Green's gift of his Emily Dickinson collection to the Watkinson Library. This year the retired Librarian of the Jones Library in Amherst has added to the Dickinson collection and at the same time has turned over to us several groups of Robert Frost items. Because of him our poetry collections have taken a real leap forward.

Undoubtedly the outstanding gift of the year came to the Library during the Christmas season. Everest D. Haight of Bedford Hills, New York, presented his collection of English and American first editions in memory of his father, Frederick E. Haight of the Class of 1887. In addition to presentation copies of Lewis Carroll's *Alice in Wonderland* and *Through the Looking Glass* there are other "first's" of his, and many by Dickens, Stevenson and Kipling. American authors represented are Mark Twain, Harriet Beecher Stowe and Joel Chandler Harris. This collection of "classics" goes far toward filling a noticeable gap in Trinity's literature collections.

The Trinity Alumni Association of New York City has presented the Library with a subscription to the New York *Herald Tribune*. For long this has been needed as a supplement to the *Times*. It is our hope that other alumni clubs across the country will follow this example. The presence of

an area newspaper provides not only news of interest to students from that section of the country but editorial comment and opinion important to students of public affairs.

Two individual alumni, Clarence I. Penn, '12, of New York City, and Lloyd E. Smith, '23, of Racine, Wisconsin, have continued to add to collections previously established by them. The former made numerous additions to our collection of recordings of poetry and drama while Mr. Smith continued to ship to us sections of his extensive witchcraft, folklore and mythology library as well as a steady flow of Hartford imprints.

Mrs. Holly Stephenson of Wethersfield gave to the Library a folder of correspondence between her father, the late Wallace Stevens, and James Guthrie of the Pear Tree Press. This has been added to the Stevens collection which we have been engaged in bringing together for the past several years.

Faculty and staff continue to make significant gifts, large and small, to the Library. During the year Dr. D. G. Brinton Thompson, Chairman of the History Department, presented the Library with funds for the purchase of materials in the fields of New England and Middle Atlantic States history. Our first purchase has been Stokes' *Iconography of Manhattan Island*. Albert E. Holland, '34, Vice President of the College, and Mrs. Holland continued to make it possible for us to purchase important titles for the study of medieval history. Dr. Paul W. Kurtz of the Philosophy Department and Dr. Harry T. Costello, Professor Emeritus of Philosophy, turned over to us large numbers of books in their field, while Dr. Frederick L. Gwynn, Chairman of the English Department, has supplied us with numerous books and journals in the field of literature.

During the year extensive purchases were made in German literature under the direction of Dean Arthur H. Hughes. This was made possible through the very generous gift of Walter P. Paepcke, Hon. '54, of Chicago. At the same time we continued to purchase heavily in the field of Italian studies thanks to the generosity of the Cesare Barbieri Center for Italian Studies and the guidance of Dr. Michael R. Campo, '48, its Director.

Karl W. Hallden, '09, one of Trinity's most generous and loyal trustees and alumni, not only continued his usual giving to the work of the Library Associates but also supplied the Engineering Department with additional funds for the purchase of reference books which could not be obtained through the usual departmental allocation of book funds.

Just at the close of the year three other important gifts were received. Vincent H. Potter, '14, of West Hartford presented the Library with an excellent collection of engravings and maps of early Hartford in memory of his mother. This gift came on the occasion of his fortieth reunion and has been installed in one of the seminar rooms.

W. Gilbert Livingston, '09, of Chester, allowed us to inspect an extensive family library and select over 600 volumes, largely in history and literature, for our collections.

Finally, Allan R. Brown of Highlands, North Carolina, and Bradenton, Florida, gave us title to the remainder of his William Blake collection to be joined with his earlier Blake gifts of two decades ago.



## NEW BOOK FUNDS

During the year two new book funds were established and sizeable additions received to four already in existence.

In December a group of friends and associates of Dr. Lewis G. Beardsley, '15, presented the College with funds in his honor to be used for the purchase of books in the fields of biology and pre-medical literature. Dr. Beardsley has recently retired after long service as Director of the Veterans Administration Hospital in West Haven.

By the bequest of the late Stuart W. Jackson of Gloucester, Virginia, a charter member of the Library Associates, there was created the Augustus Jackson Memorial Fund "the income therefrom to be used for the purchase of books in any department of the Library." Augustus Jackson was the father of Stuart W. Jackson and a graduate of Trinity in the Class of 1860 and the Berkeley Divinity School. Most of his ministry was spent in Washington, D.C., where he developed the flourishing parish of St. Paul's.

Edgar F. Waterman, '98, Hon. '58, and family; Allerton C. Hickmott, Hon. '58; the trustees of the Aaron Hollander and Simon Hollander Funds; and Mr. and Mrs. Ernest Schirm all supplied us with funds to be added to book funds created by them. The last mentioned came at Commencement time when the parents of the late Ernest W. Schirm, '39, returned to the campus to make a new gift to the Ernest W. Schirm Fund originally established in 1938 for the purchase of books on medical and pre-medical subjects.

## LIBRARY ASSOCIATES

The Library Associates had an active year under its new chairman, Sherman P. Haight, '11, of New York City. In December they participated in the celebration of the centennial of the founding of the Watkinson Library. This occasion will be reported more fully in another section of this report.

For the sixth year in a row the Associates sponsored the Student Book Collectors Contest. Thanks to Dr. Jerome P. Webster, '10, one of the founding fathers of the organization, the prizes were increased from \$25, \$15, and \$10 to \$100, \$50 and \$25, and a broadside was designed and printed to publicize the contest. These measures stimulated a great deal of interest which resulted in twenty entries, all of considerable merit. Until this year the entries had numbered between ten and twelve annually.

The winners were Charles B. F. Weeks, '59, of Highland Park, Illinois, for his collection on the *Literature of Jazz*, Peter J. Knop II, '62, of Sterling, Virginia, for his *Books about Virginia*, and Philip D. Jacklin, Jr., '59, of Oak Park, Illinois, for a collection entitled *Systematic Philosophy, Its Historical Evolution*, first, second and third prizes, respectively. One of Dr. Webster's stipulations is that the prize money be used in each case to add to the collections and to report to the Library Associates Council how this has been carried out.

The annual meeting of the Associates was held on Sunday afternoon, May 17, in the Library Conference Room. Dr. Gordon S. Haight, Professor of English at Yale University and the author of a biography of Mrs. Lydia



H. Sigourney, spoke about her life and writings. This meeting marked the opening of a Sigourney exhibit drawn from the Watkinson Library which Dr. Haight used in the research for his biography.

The officers of the Associates at the close of the year were as follows:

Chairman .....	Sherman P. Haight, '11
Vice-President .....	Wilmarth S. Lewis
Past Chairman.....	Clarence E. Sherman, '11
Secretary .....	Donald B. Engley
Treasurer .....	J. Kenneth Robertson

#### *Councillors*

Maxine Tull Boatner — George B. Cooper .....	Terms expire 1959
Clarence I. Penn, '12 — Samuel F. Morse .....	Terms expire 1960
Edward A. Richardson, '49 — Richard Scheuch .....	Terms expire 1961
Joseph R. Slights — Jerome P. Webster, '10 .....	Terms expire 1962

The Library Associates Treasurer's report for the period April 1, 1958, through March 31, 1959, appears below.

Balance, April 1, 1958 .....	\$4,845.10
<i>Expenditures</i>	
(Books, publications, and meeting expenses) .....	\$3,495.78
<i>Income</i>	
(Dues, Sales of Gift Duplicates) .....	3,312.86
Balance, March 31, 1959 .....	\$4,662.18

### WATKINSON LIBRARY

The observance of the centennial of the founding of the Watkinson Library was held on December 1 in Cook Lounge and Hamlin Dining Hall. Following a reception and formal dinner for approximately 150 friends of the College and the Watkinson Library a series of brief talks recalled the history of the Library and spelled out some of the future plans for it. John C. Parsons, President of the Board of Trustees of the Watkinson Library, presided at the meeting and presented a capsule history of the Library's first century; Donald B. Engley, speaking for Wilmarth S. Lewis, another trustee, reminded the group of the steps which had been taken to restore the Library to usefulness and the potential which now existed for scholarly research in the humanities. Sherman P. Haight, '11, Chairman of the Trinity College Library Associates and Dr. Albert C. Jacobs, President of the College, assured the audience that every possible step would be taken to develop the Library. Thomas R. Adams, Librarian of the John Carter Brown Library, delivered the centennial address in which he stressed the contribution which special collections such as the John Carter Brown and the Watkinson make to the preservation of our culture.

At the close of the year Miss Kerr retired as the Librarian of the Watkinson after thirty-two years of service, twenty-five of them in the Library's old quarters on Main Street and seven in the new building on the Trinity campus. For the cheerful and patient service which she extended to everyone — teacher, student, or citizen — we are extremely grateful. At the annual meeting of the Watkinson Library trustees the Librarian of the College was

designated the Watkinson Librarian. At the same time it was announced that Mrs. Marian Clarke, Serials Librarian and Acting Reference Librarian of the Trinity Library, would become the Curator of the Watkinson Library.

The Watkinson Library Recataloging Project entered its sixth year under Mr. Hayes, and while progress continued to be made, it was not as much as had been hoped for. The difficulty of obtaining satisfactory clerical help contributed in part to the problems of the year. Because of our desire to reappraise the entire operation Mr. Hayes will be completing his duties in October of 1959. It is expected that we can resume the work sometime in 1960 with continuing foundation support.

### EXHIBITS

One of the real strengths of our exhibition program is the interest and assistance given to us by the faculty. Both in suggestions and in execution several faculty members have been of real help this year, as the following schedule of events indicates:

September	<i>Early American Silver</i> (from the collection of Mr. Philip Hamerslough of West Hartford)	Mr. Engley
	<i>German Literature in Translation</i>	Prof. Frese
October	<i>Noah Webster Bi-centennial</i>	Miss Kerr
November	<i>New Periodical Titles in the Trinity and Watkinson Libraries</i>	Mrs. Clarke
	<i>The Paintings of John Grillo</i> (Lent by the Olsen Foundation)	Prof. Pappas
	<i>Current French Publications</i> (Lent by Cultural Services, French Embassy)	Mr. Adams
December	<i>Rare Books in the Watkinson Library</i>	Mrs. Clarke
January	<i>A History of Book Binding</i>	Miss Kerr
	<i>Alton S. Tobey, Paintings and Illustrations</i>	Prof. Pappas
February 1-11	<i>Contemporary Italian Music</i>	Prof. Campo
February 12-28	<i>Abraham Lincoln — 150th Anniversary of his Birth</i>	Miss Kerr
March 1-15	<i>Emily Dickinson, First Editions and Manuscripts</i>	Miss Kerr
March 16-31	<i>Edward Miner Gallaudet</i>	Mrs. Boatner
April	<i>Atomic Energy</i> (Arranged by the American Museum of Atomic Energy)	Prof. Lindsay
May	<i>Lydia Huntley Sigourney</i>	Miss Kerr
	<i>American Institute of Graphic Arts—Fifty Books of the Year</i>	Mrs. Clarke
June	<i>Military Uniforms</i>	Mrs. Clarke
	<i>Holderness School</i>	Mrs. Clarke



## STAFF

In January the Library suffered a serious loss when George W. Adams resigned to accept the position of Legislative Reference Librarian at the Connecticut State Library. He had served Trinity since 1948 as Reference Librarian, and in doing so made a host of friends.

His place was filled temporarily by Mrs. Marian Clarke, formerly Serials Librarian, before assuming new duties as Curator of the Watkinson Library and Chief of Readers' Services with the start of the new year.

We were fortunate to have on our part-time staff someone who could take over Mrs. Clarke's serials work in the person of Adolph Seibel, a graduate of The University of Lvov. Since February he has been carrying out the supervision of serials and bindery work in excellent style as well as assisting at the Reference Desk.

In May we were able to announce the appointment of Eugent B. Eisenlohr as our new Reference Librarian. A graduate of Bard College and the Pratt Institute Library School, he has had good experience at Northwestern University and the Newark, New Jersey, Public Library. He will commence his duties at the beginning of the academic year in September.

In December Mrs. Barbara Perkins resigned as part-time Order Assistant. This vacancy has been filled most capably by Mrs. Elizabeth Taylor who had worked in the Circulation Department on a part-time basis.

In February we lost Mrs. Sally Vaughn as Secretary through resignation. She was replaced by Audrey Hogg. In May Sandina Garofalo resigned as Watkinson Catalog Assistant and was not replaced.

The complete staff roster at the close of the year was as follows:

Donald B. Engley .....	Librarian
Marian M. Clarke .....	Acting Reference Librarian
Laura B. Schatz .....	Order Librarian
Elizabeth N. Ives .....	Catalog Librarian
Margaret A. Wright .....	Assistant Catalog Librarian
Adolph Seibel .....	Serials Librarian
Ruth A. Kerr .....	Watkinson Librarian
Grom M. Hayes .....	Watkinson Catalog Librarian
Audrey Hogg .....	Secretary
Marion W. Carmichael .....	Circulation Assistant
Alice K. Haynes .....	Circulation Assistant
Anna E. Angelo .....	Catalog Assistant
Elizabeth R. Taylor .....	Order Assistant
Anne S. Kundahl .....	Serials Assistant

The corps of student assistants included a strong nucleus of loyal and industrious workers. Unfortunately, we lose five seniors who served for all or most of their college careers on the student staff — Frank W. Birney, Michael E. Borus, Robert D. Coykendall, Edward S. Dubel and W. Howard Mayo.

The list of other student assistants who worked throughout the year follows: Bohdan Balko, '62, Robert L. Down, '60, Charles A. Goad, '61, Paul J. LaRocca, '62, Albert C. Leiper, '62, Del A. Shilkret, '61 and Ilhi Synn, '62.



Carolyn Schinzel, a graduate student, and Adolph Seibel of the full-time staff handled the evening and week-end hours during the ten-week summer session.

### FACULTY LIBRARY COMMITTEE

The Library Committee, under the chairmanship of Dr. Lawrence W. Towle, devoted a large share of its attention this past year to the problem of the use of the Library by students and faculty of other educational institutions. The Committee was of real help to the Librarian and the college administration in drawing up a new policy to govern the use of the Library by "outsiders." A full discussion of the new policy which is to go into effect on July 1, 1959, appears in the last section of this report.

### LIBRARY EXPENDITURES

The following analysis of library expenditures for the fiscal year 1958-59 (\$82,558.05) and a comparison with the total of a decade ago (\$29,779) serve to illustrate the strides which have been taken for better library support in recent years. It should be noted that the costs of operating the Watkinson Library and its recataloging project are not included.

The new curriculum which undoubtedly will go into effect gradually in the months just ahead will make new and different demands upon the Library. Your Librarian feels confident that the library organization thus far developed will permit us to answer many of these demands and that the high esteem which faculty and administration place upon the Library and its place in the academic program will provide the additional necessary tools in the future.

Books .....	\$14,033.05
Periodicals .....	6,587.77
Binding .....	4,098.62
Supplies .....	2,340.37
Equipment .....	523.47
Miscellaneous .....	393.46
Travel and Entertainment .....	277.75
Staff Salaries .....	48,192.23
Student Assistants .....	6,116.33
Total .....	<u>\$82,558.05</u>

### GUEST REFERENCE PRIVILEGES

After considerable thought and soul-searching during the year, based not only upon our experience of this twelve-month but also upon the trends in library use by "outsiders" for at least a full six years, a radical change was made in our library policy.

At the outset it should be said that the problem which the College found itself facing in 1959 was not unique but merely in an advanced stage due to its location in a large metropolitan area. The steps which we have taken to control use by outsiders have been taken in part by other colleges and universities or are being considered at this time.

Until this year Trinity undertook to give reference and borrowing privileges to every applicant for service who presented what seemed to be a worthy request. This could be done when the numbers were small. Each year recently the burden upon our staff and its deleterious effect upon our

service to our own constituency has been mounting. The "explosion" in higher education, particularly in numbers, throughout the nation has been tremendous. Everyone in Hartford is a witness to this on both the graduate and undergraduate levels. In order to protect our own academic position, to continue to provide library service to the outside where most needed or completely unavailable, and at the same time to present a clear statement of the reasons behind any drastic change in policy, the Faculty Library Committee and the administration in concert with the Librarian developed a new plan and announced it at the close of the year, to be effective at once. The text of the announcement which was sent with a covering letter to other schools and colleges in the area read as follows:

### TRINITY COLLEGE LIBRARY GUEST REFERENCE PRIVILEGES

Since its founding in 1823 the Trinity College Library has grown from a few shelves of books available for one hour on one day per week to a collection of close to 400,000 volumes in a modern, fireproof building open 86 hours per week. Since the opening of the building in 1952, use by Trinity students and faculty has more than tripled.

While the College would like to open its library facilities to the community without restrictions, the total number of persons who would avail themselves of the opportunity and the service load placed on a small library staff make this prohibitive.

However, it is the College's aim to insure maximum availability of all books for all readers according to need. Reference privileges are extended to qualified users outside of the College. Such privileges, however, must be subject always to the priority of the needs of Trinity students and faculty.

1. *College and secondary school students*, either from other institutions in the Hartford area or those on vacation from out-of-town institutions, may have reference privileges in the Trinity College Library upon presentation of a letter from teacher or librarian specifying need, project, etc. and upon payment of the established fee (see 4. below). An exception is made for those secondary school students doing advanced placement or honors work, for whom arrangements are made through their schools. This is part of the Capital Area plan and no fees are charged.
2. *Graduate students and faculty* from other institutions may have reference privileges in the Library upon payment of the established fee (see 4. below). No fee is charged for students and faculty of the Hartford Seminary Foundation because of a cooperative acquisition policy in effect and because of the reciprocity which exists for our own students and faculty.
3. *Adult residents and visiting scholars* wishing to refer to Trinity books in single instances are granted free reference privileges. Those wishing to make extended use of the Trinity collection must pay the reference fee. (See 4. below.)
4. *Fees:*   *Annual fee*           \$25.00  
              *Semester fee*       \$10.00  
                                  (September - January, February - May, June - August, or  
                                  for any fraction thereof)

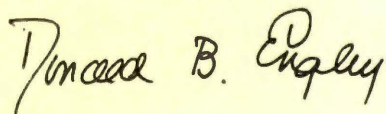


5. *The Watkinson Library*, a research collection in the humanities housed on the third floor of the Trinity College Library, remains open as a public reference library without charge. Application to consult these books should be made at the office of the Curator on the third floor. Hours: Monday - Friday 8:30 a.m. - 12 noon, 1:00 - 4:30 p.m.
6. *Free reference and borrowing privileges* are extended to the following groups:
  - a. Graduate and undergraduate students of Trinity College
  - b. Trinity College faculty, trustees, alumni, administrative officials and staff, and members of their immediate households.
  - c. Students and faculty of the Hartford Seminary Foundation.
  - d. Library Associates.
  - e. Officers and employees of the Corporate Associates.

One of the features of our new policy has been the formalization of our work with secondary school students of the Greater Hartford area, referred to in the statement above. Each year the number of teachers of high school classes asking for library orientation and privileges for their classes has climbed. The same can be said for the number of individual secondary school students seeking to use this Library. Some way had to be found to sort out the many requests for service and hold them to manageable proportions. As part of its Capital Area Plan the College has offered to continue to receive those classes doing advanced placement or honors work as well as those individual students undertaking special reading programs who bring letters of introduction from their teacher or librarian. This past year fifteen small classes from eight different schools came in groups for library instruction and then returned individually to use books and periodicals for their elementary research projects. We feel that we are equipped to handle this kind of service and that we should do so as our contribution to the success of secondary school programs for the superior student.

The year 1959-60 will be one of experiment and adjustment as this new plan is put to work. In order to enforce it a check point is to be established at the exit. Persons entering the building will be screened and all books will be inspected as users leave the building, just as is done in larger university libraries. While this step is an expensive one it has to be regarded as insurance for an active and valuable collection now approaching the 400,000 volume mark. The guest reference fees that are collected will be used to help defray the costs of this new service point. As was remarked earlier, this step has been taken with great reluctance but with the knowledge that it had to be done to protect an asset and at the same time to provide the service that our own students and faculty have every right to expect.

Respectfully submitted,



DONALD B. ENGLE  
Librarian